



UNIVERSITY OF OREGON

# Music Graduate Admissions

School of Music and Dance  
1225 University of Oregon  
Eugene OR 97403-1225

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## Letter of Recommendation Form

Please return this form directly to the above address. The postmark deadline is January 2.

**Part A: To be completed by the applicant:** Please complete the information requested below and give this form to an appropriate person who is familiar with your educational background and abilities. At least one person should be a professor in your proposed area of study. **Please Type or Print.**

Applicant's Name: Last \_\_\_\_\_ First \_\_\_\_\_ E-mail \_\_\_\_\_

Field of Study: \_\_\_\_\_ Degree Objective:  Master's  Doctoral

Supporting area, if doctoral: \_\_\_\_\_ Instrument or Voice Type: \_\_\_\_\_  
*If applicable*

Purpose of this Recommendation (check one or both):  Admission  Graduate Teaching Fellowship

**OPTIONAL**  
"I expressly waive any rights I might have to have access to this recommendation under the **Family Educational Rights and Privacy Act of 1974** and the **University of Oregon Student Record Policy**, or any other law, regulation or policy. I understand that the University of Oregon does not require me to execute this waiver and is willing to review my application whether or not I sign it."  
Date: \_\_\_\_\_ Signature: \_\_\_\_\_

### Part B: To be completed by the person making the evaluation:

**Please note:** As required by the **Family Educational Rights and Privacy Act of 1974** and the **University of Oregon Student Record Policy**, a student may elect to waive or not to waive the privilege of viewing this recommendation form. If the student has not signed the above waiver, you should consider this form to be non-confidential.

We request that you use this form on this and the next page for your recommendation and return it directly to the School of Music and Dance address at the top of this form. If you need room for additional comments, please feel free to attach an additional page. **For applicant to be considered for scholarships and graduate teaching fellowships, this recommendation must be postmarked by January 2.**

1. Please rate the applicant on the qualities listed below. Use as your standard of comparison, other students in this field at your institution.

	Upper 1%-2%	Upper 5%	Upper 10%	Upper 25%	Upper 50%	Upper 75%	No Basis for Judgment
Intellectual ability							
Independence of thought							
Musicianship							
Writing skills							
Effectiveness of oral communication							
Motivation							
Judgment and maturity							
Collegiality							
Potential for success in chosen field							

In what capacity do you know the applicant? \_\_\_\_\_

How long have you known the applicant? \_\_\_\_\_

Please complete both pages

2. Please assess the applicant's qualifications and promise as a music graduate student and/or graduate teaching fellow (or attach a letter).

(Continue on additional sheet if necessary)

3. Concerning this applicant for graduate admission, I make the following recommendation:

- Strongly recommend
- Recommend
- Recommend with reservations
- Do not recommend

Potential of the applicant as a graduate teaching or research fellow:

- Exceptional
- High
- Adequate
- Low
- No basis for judgment

Comments:

**RECOMMENDER:**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

*Please print*

Institution: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

The Faculty of the School of Music and Dance appreciate your assistance.

**DO NOT RETURN TO APPLICANT.** Please mail directly to: **GRADUATE ADMISSIONS ASST.  
SCHOOL OF MUSIC AND DANCE  
1225 UNIVERSITY OF OREGON  
EUGENE OR 97403-1225  
FAX: 541-346-0723**

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