



Please return to:
Conservatory Admissions
University of Missouri-Kansas City
5227 Holmes Road
Kansas City, MO 64110

RECOMMENDATION FORM

To be completed by the applicant:

Applicant's name: _____

Applicant's contact information: _____
Address City, State, Zip Phone

Applicant's e-mail address: _____

Program to which seeking admission: Degree _____ **Major** _____

Major instrument or voice classification: _____

I realize that I do have a right under PL 93-380 "The Family Educational Rights and Privacy Act of 1974" to inspect my references held by UMKC. The following report is to be regarded as:

CONFIDENTIAL. I waive my right of review.
 NON-CONFIDENTIAL. I retain my right of review

Signature of Applicant *Date*

To be completed by reviewer:

Name (please print): _____

Contact information: _____
Address City, State, Zip Phone

	Information Inadequate for Reply	Below Average Bottom 50%	Average 50%	Above Average Top 30%	Above Average Top 20%	Truly Exceptional Top 10%
General knowledge of music or dance						
Competence in the major field						
Ability to think independently						
Clarity of written expression						
Clarity of verbal expression						
Maturity and emotional stability						
Quality of interaction with teachers						
Quality of interactions with peers						
Motivation and seriousness of purpose						
Meets responsibilities/commitments						
Estimate of potential as Conservatory student						

Conservatory applicants are evaluated based on a number of criteria. Part of the evaluation process includes written commentary about our applicants. We would appreciate any additional commentary you may provide. Please use this space to assist us in this process. Your insights into the applicant's level of talent, accomplishments, personal background, leadership capabilities, ability to learn and your assessment of the potential for success would be most helpful.

All recommendations are solely for the consideration of admissibility. The applicant's right to access of this information is noted on the front of this form.

If a student has waived their right to see the letter it belongs solely to the Conservatory and viewing it is at the discretion of the Conservatory. If the student has not waived their right to see the letter they will be given the opportunity at their request, as per FERPA regulations, to look at the letter. The Conservatory Academic Affairs Office will not release the original letter or copies of the letter to the student.

Signature of Reviewer

Date: _____

Current Position